

# 129<sup>th</sup> ALUMNI & HERITAGE ASSOCIATION

## Board of Directors

**Board Minutes:** Business Meeting January 24 2013

Members Present: Steve James, Joaquin “Joe” Preciado, Lillian Ramos, John Ruppel, Doug Sale

Members Absent: Dave Russell, Stuart Loux.

Approval of Minutes: President John Ruppel opened the meeting and asked approval of the mailed minutes for the Regular Meeting of December 6, 2012. On a motion by Steve James seconded by Doug Sale the minutes were approved.

**Communications:** None

### **Committee Reports:**

- Community Relations: - John Ruppel  
No report was presented
- Heritage Committee: – John Ruppel  
No report was presented.
- Newsletter Committee: - John Ruppel  
Lynda Fawcett reported the next Newsletter will be published February 03, 2013. The issue will contain information on the Tuesday, March 12<sup>th</sup> Old-timers lunch. The Director Election ballots will be distributed using the email notification system.
- Membership Committee: - John Ruppel  
The Association concluded the 2012 business year with 306 members, and four members who are dues delinquent. There were three new members and 10 membership losses of which four were attributable to two year delinquency. Annual dues notices will be emailed utilizing the Association’s Notification System prior to month end. The Newsletter will contain a notice for Delinquent members, which will indicate the arrears plus the new yearly assessment. The assessment must be paid in full by March 12, 2013, the annual Old Timers’ Lunch. The notice will constitute delinquency notification in accordance with the Association Bylaws; failure to pay the outstanding amount will result in membership forfeiture.

- **Scholarship Program Financial Report:** – John Ruppel  
The Board reviewed the 2012 Scholarship Program Financial Report. Program Revenue totaled \$5,941 compared with Program Expenditures of \$6,000. The year ending Program balance was \$13,449.34; which includes \$5,000 earmarked for 2013 awards and 8449.34 available for feature awards. After discussion Doug Sale moved the 2012 Scholarship Program Financial Report's approval. Seconded by Joe Preciado and unanimously adopted.
- **129<sup>th</sup> RQW Web Page:** – Steve James.  
No report presented.

**Old Business:**

- **Dondi's Mercantile Store:** – Liliana Ramos  
Lilliana Ramos reported that the full line of Mercantile Store items will be available for sale, including, the new Polio shirts at the March 12<sup>th</sup> Old-Timers Luncheon.
- **2013 Old timers Lunch:** – Lynda Fawcett  
Lynda Fawcett reported the 2013 Old-timers lunch will be held Tuesday, March 12, 2013. The lunch charge is \$25 per person. The speaker is Douglas McNeely, Hayward Airport Manager. He will speak on the new Airport Museum being built as part of the new Administration Building. The February Newsletter will contain luncheon reservation details and directions

**New Business:**

- **2012 Association Financial Report:** - Dave Russell - John Ruppel  
The Board reviewed the 2012 Financial Report. Revenue exceeded Expenditures by \$486.53. The \$558 expended on the deployment Bag Project was charged against operational expenses. Mercantile Store sales were applied to previous year funds drawn from Association reserves. The deficit incurred between the OTL Revenues and Expenditures was covered by the prepaid no shows. After discussion Steve James moved adoption of the 2012 Financial Statement; seconded by Doug Sale. The Chair ordered a recorded vote.

Ayes: James, Preciado, Ramos, Sale, and Chairperson Ruppel.

Noes: None.

Absent: None.

- 2013 Association Budget: - Dave Russell - John Ruppel  
The Board took up the 2013 Budget, a copy was included with the Agenda. The Budget reflects the Board's decision to cease a printed Newsletter publication and mailing. The Association Notification System will be utilized to distribute the Newsletter, election ballots, dues notices, the Association Membership Roster. The Board reviewed the expenditure categories and budgeted sums, and discussed several expenditure items. The changes will insure that Association dues will remain at \$15 and the reserves are maintained at prudent levels. Joe Preciado moved the 2013 Budget's adoption, seconded by Liliana Ramos. The Chairperson ordered a recorded vote.

Ayes: James, Preciado, Ramos, Sale, and Chairperson Ruppel.

Noes: None.

Absent: None.

- 2013 Association Dues: Dave Russell - John Ruppel  
Based on the previous action, the 2013 dues were set at \$15. Dave Russell moved the 2013 Association dues be set at \$15. Further, delinquent members should be notified their 2012 and 2013 dues are due and payable by March 12, 2013; otherwise their membership is forfeited. Additionally, the policy of assessing new member \$5 dues for the period October 1 through December 31, 2013, is continued, and the Secretary-Treasurer is directed to mail notices to the membership, seconded by Doug Sale. The chairperson ordered a recorded vote.

Ayes: James, Preciado, Ramos, Sale, and Chairperson Ruppel

Noes: None

Absent: None

- Financial Report: - John Ruppel – Dave Russell  
The Board reviewed the Financial Report mailed with the Agenda. John Ruppel reported on the Chase Bank Account Statement. Doug Sale moved the Financial Report and Chase Checking Account reconciliation be approved. Seconded by Steve James and unanimously adopted.
- Board Meeting Schedule: - John Ruppel  
John Ruppel scheduled the next Board meeting for May 26, 2011.

The Board adjourned at 11:30

**Meeting Notice:** The Next Board meeting is at the President's call  
**129<sup>TH</sup> ALUMNI & HERITAGE ASSOCIATION**

## Board of Directors

### AGENDA BUSINESS MEETING

December 5, 2013

I. Call to Order

II. Approval of Minutes: Meeting of January 24 2013

III. Communications: None

IV. Subcommittee Reports:

- Heritage Committee – John Ruppel
- Community Relations – John Ruppel
- Newsletter – Lynda Fawcett
- Membership – John Ruppel
- Scholarship Program – Liliana Ramos
- 129<sup>th</sup> RQW Web page – Steve James

V. Old Business:

- Mercantile Store – Liliana Ramos
- 2014 Old-timers Lunch – Lynda Fawcett

VI. New Business:

- 2014 Board Officers Election Procedures – John Ruppel
- Financial Report - Dave Russell - John Ruppel  
\*Report Provided with Agenda

VII. Adjourn:

**Meeting Notice:** The Next Board meeting is scheduled for 10:30 AM, in the 129<sup>th</sup> Wing Commanders Conference Room on January 16, 2014.

**129<sup>th</sup> Rescue Wing  
ALUMNI & HERITAGE ASSOCIATION  
Board of Directors**

**BOARD - CORPORATION OFFICERS 2014 ELECTION PROCEDURES**

The Corporation Bylaws Article 3 Section 4 proscribes Directors and Corporation Officers term of office and sets the dates for election. Directors are elected in odd number years and Corporation Officers in even number years. An election for the three Board Corporation Officers - President, Vice-President, and Secretary-Treasurer - is scheduled for 2013.

**Election Committee:**

The Association President appoints an Election Committee composed of an Association Director, Secretary-Treasurer, and one Association member. The Committee will be responsible for supervising the election and counting the election ballots. The newly elected Officers, pursuant to Bylaws Article 12 Section 2 will be announced at the Annual Old-timers lunch and commence their two year term.

**Nominations:**

Any corporation member in good standing may serve as a Director or Corporation Officer. Individuals interested in serving as an Officer will submit a nomination form contained in the December 2013 Association Newsletter or a reasonable facsimile to the Election Committee Chairperson indicating their desire to serve. All individuals submitting a nomination form will have their names placed on the ballot. The nomination period will open December 15, 2013, and close January 15, 2014.

**Announcement:**

The December Association Newsletter will announce the nomination period is open and describe the election procedures. The nomination period will be approximately four weeks.

**Ballot:**

Members in good standing will receive a ballot. A Member in good standing is defined as dues paid. The election will be conducted by email-ballot or mail-ballot pursuant to Bylaws Article 12 Section 2. Members who receive the Newsletter electronically will receive an email ballot in the cover email. For members with no email, a stamped postcard ballot will be mailed with the February Association Newsletter. Ballots must be received no later than March 7, 2014, to be valid. There is no write in provision. The individuals receiving the highest number of votes for each Corporate Office will be declared elected.